Concordia
UNIVERSITY

LACOLLE CENTRE FOR EDUCATIONAL INNOVATION

FALL 1994 WORKSHOP SERIES

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GIVING AND RECEIVING FEEDBACK: COMMUNICATION SKILLS. How to give and get honest, helpful feedback on the job, in the family and with friends. Participants will be encouraged to present their areas of concern. Using techniques such as role playing, discussion and concept presentation, participants will learn to become more effective communicators. LEADER: **Micki Vosko.** DATE: Saturday, December 3rd, 9:30 - 4:00 p.m. LOCATION: Loyola Campus. FEE: $56.98

THE SUNDAY AFTERNOON WORKSHOP SERIES

with Kathryn McMorrow

COMMUNICATING INTERCULTURALLY. Culture is a combination of beliefs, values and behaviours which shape our lives. Explore your own cultural background and how it reflects your interactions with others. Participants will examine approaches to better understanding and communicating more effectively in both their professional and personal lives. DATE: Sunday, October 2nd, 1:00 - 5:00 p.m. LOCATION: Loyola Campus. FEE: $35.00 (plus GST/PST = $39.88)

GETTING THINGS DONE ... TOMORROW ... MAYBE. A workshop which explores the natural human tendency to procrastinate - when it works for us - when it works against us. Discover the reasons behind what makes us put things off. Acquire techniques to motivate yourself and others to start and complete projects, and to put more enjoyment into your life. DATE: Sunday, October 16th, 1:00 - 5:00 p.m. LOCATION: Loyola Campus. FEE: $39.88

CREATIVE RETIREMENT. Of interest to those preparing for retirement as well as those presently retired. Myths and realities of retirement in the 90's. Health and well-being. Lifestyle changes. Cyclesocial aspects. Transitions. Time and energy management. Personal action plan for marginalizing the benefits and opportunities of retirement. DATE: Sunday, October 30th, 1:00 - 5:00 p.m. LOCATION: Loyola Campus. FEE: $39.88

THE POWER OF LAUGHTER AND PLAY. Laughter is the best medicine. Explore the wonderful physiological and psychological effects of laughter and how it can be used to reduce stress, raise energy levels, improve communication, develop creativity and enhance healing. Suggestions and techniques for putting more laughter and play into your life. DATE: Sunday, November 20th, 1:00 - 5:00 p.m. LOCATION: Loyola Campus. FEE: $39.88

HOLIDAY STRESS! An opportunity to reassess the meaning of the holidays. Learn quick and simple techniques for managing stress as well as time management and communication skills to better group activities and streamline tasks, leaving yourself the energy to really enjoy the holidays. DATE: Sunday, November 27th, 1:00 - 5:00 p.m. LOCATION: Loyola Campus. FEE: $39.88

(ALL FEES INCLUDE GST AND PST)

REGISTRATION PROCEDURES: A separate registration form must be completed for each workshop. Make your cheque payable to **Lacolle Centre** and return with registration to: Lacolle Centre, Concordia University, 7141 Sherbrooke St. West, Montreal, Quebec H4B 1R6.

FEE REDUCTION: One-day workshops: Registration fee will be reduced by 35% (for a fee of $37.04) if one person registers for 4 or more workshops; or if 4 or more people from the same contact/organization attend a workshop.
Sunday afternoon workshops: Register for 3 workshops and get the 4th workshop free for yourself or as a gift for someone else; or reduce fee by 30% (for a fee of $27.92)) if 4 or more persons from same contact/organization attend. ***Exceptions: Art Therapy Women's Group***

REFUND POLICY: There will be no refunds two days prior to workshop.

CALL 848-4955 FOR MORE INFORMATION OR TO REGISTER.

REGISTRATION FORM: LACOLLE CENTRE

Workshop:_____ Date:_____

Name:_____

Address:_____ City:_____ PostalCode:_____

Telephone: (Home):_____ (Work):_____ Local:_____

Cheque enclosed: $_____

Concordia Participants:

Budget Code:_____ Authorized Signature:_____